



Bangladesh Hi-Tech Park Authority (BHTPA)

Information and Communication Technology Division
Ministry of Post, Telecommunication, and Information Technology
Level-9, E-14X, ICT Tower, Agargaon, Sher-e-Bangla Nagar
Dhaka-1207, Bangladesh

Issue No. 56.02.0000.028.11.010.21.134

Date: 14/09/2021

Project ID: P170688, Loan No. IDA 6676-BD

Package No. DEIEDP-BHTPA-S-7: Training and Management Specialist

Subject: Offer letter for Signing Contract and Joining as **Training and Management Specialist** in Digital Entrepreneurship and Innovation Eco-System Development Project of Bangladesh Hi-Tech Park Authority (BHTPA) under PRIDE.

Dear Ms. Swaty Sharmin,

This is our pleasure to inform you that your EOI submitted on 08/03/2021 as per REOI Ref. No. 56.02.0000.009.34.305.21. dated 17/02/2021 for the position of Training and Management Specialist has been accepted by the Proposal Evaluation Committee (PEC), and followed by a successful negotiation on 09/09/2021, and approval of the competent authority on 14/09/2021, we would like to invite you to sign a contract within 30/09/2021, 5.00 PM Bangladesh time.

The contract will be initially for one (1) year (with provision of extension) from the date of signing of the contract with a contract price of BDT. 21,96,000.00 (Twenty-one lac and ninety-six thousand only) including, reimbursable, VAT and Tax. The monthly remuneration will be BDT. 1,60,000.00 (One lac sixty thousand only) per month including VAT and Tax. The VAT and Tax will be deducted at source and deposited to the government account.

You are requested to inform us within 24/09/2021, 5.00 PM, whether you are accepting this offer letter or not, in writing. No response from your side on or before 24/09/2021, 5.00 PM Bangladesh time will be considered as non-acceptance, and the authority will take necessary action accordingly. The mentioned date and time are non-extendable.

With Warm Regards,

(A.N.M. Safiqul Islam)

Project Director (Joint Secretary)

Phone: 55007378

Ms. Swaty Sharmin

Address: Flat 5B, House -8, Road-4, Block -A
Mirpur-11, Dhaka-1216

Copy for kind information:

1. Managing Director, Bangladesh Hi-Tech Park Authority (BHTPA), Level-9, ICT Tower, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.
2. Office file.